

15th October 2021

Follow the link on the Swim Lesson email you received to pay for your child / children's lessons, the process for payment has changed, please follow the steps outlined to make your payment. This platform can also be used to view your child's progress and understand all aspects of each swim level requirements within our Swim Ireland program.

To Pay your child's swim lesson:

- Click on the "click here" link within the email you received this week
- Click "Yes, please re-enrol me"
- Click "Re-enrol and pay"
- Click "Bills and Payment" within the line "please visit the bills and payment page"

If you have your login details

- Input your email address and password
- Click login
- Click the down arrow on Bookings (left hand side of screen)
- Click "Family Bookings"
- Click the down arrow on the narrative Sports Courses
- Check the date of the lessons start date should be in November 2021
- Click the green arrow
- Follow the steps "Pay Balance"

If you don't have a login:

- Click "Sign up" under Sign Up: If you don't have a membership click here to register for a casual membership
- Fill out the fields with asterisk
- Click Next
- Click Create Member (if you have forgotten a required field, it will not let you proceed and the field required will be highlighted in red)
- In the next screen go to:
- Click the down arrow on Bookings (left hand side of screen)
- Click "Family Bookings"
- To add your child to the account, click "click here"
- Add existing contact "Add Contact"
- Input your child's 6-digit number
- Your child's member number is: **XXXXX**
- Add to your account
- Click the down arrow on the narrative Sports Courses
- Check the date of the lessons start date should be in November 2021
- Click the green arrow
- Follow the steps "Pay Balance"