



COVID 19 Policy Statement

The Watershed is committed to providing a safe and healthy workplace for all our members, customers and staff. To ensure this, we have developed the following COVID-19 Policy Statement. All Watershed staff are responsible for the implementation of this policy and a combined effort with our members and customers will help contain the spread of the virus. We will:

- continue to monitor our COVID-19 response and amend as required in consultation with our staff members, Ireland Active and the H.S.E.
- provide up to date information to our staff members on the Public Health advice issued by the H.S.E. and Gov.ie
- display information on the signs and symptoms of COVID-19 and correct hand-washing techniques in all bathrooms and changing rooms
- provide an adequate number of trained Employee Representatives who are easily identifiable and put in place a reporting system
- inform all staff members of essential hygiene and respiratory etiquette and physical distancing requirements
- advise our members and customers on essential hygiene and respiratory etiquette and physical distancing requirements by displaying information throughout our facility and online
- adapt the workplace to facilitate physical distancing for our staff members
- keep a contact log of all visitors to our premises to help with contact tracing should the need arise
- ensure all staff complete the appropriate training in the use of PPE Gear and other related procedures before returning to work
- ensure all staff attend an induction / familiarisation briefing before returning to work
- develop a procedure to be followed in the event of a customer, visitor or staff member showing symptoms of COVID-19 while at The Watershed
- provide instructions for staff to follow if they develop signs and symptoms of COVID-19 during work
- increase and intensify cleaning procedures in line with government advice

All Watershed employees will be consulted on an ongoing basis and feedback is encouraged on any concerns, issues or suggestions. This can be done through our COVID19 Liaison Officers Gillian Robinson Walsh and Peter Gowen.

Signed: *Tina Dowling*

Date: *19th June 2020*